

Date: Dec 12, 2024

Project Name: GSK DMC Karachi

Project Management: Savills Pakistan

Main Contractor: My Interiors Pvt Ltd

MEP Contractor: Pioneer Engineering Services

**Subject:** Acknowledgment of Training Handover for Thermostat Systems

This to inform you that the training session for the thermostat systems installed at your premises has been successfully conducted by our site engineer Mr. Ahsan on Dated The following systems were covered during the training:

1. Server Room FCU Thermostat
2. Server Room WCPU Thermostat
3. Lift Lobby FCU Thermostat
4. VAV Thermostat
5. Server Room automation panel induction

During the session, your designated representative, was briefed on the following aspects of the systems:

* Functional operation of each thermostat.
* System configurations and settings.
* Routine maintenance and troubleshooting guidelines.
* Best practices for optimal performance.

This document serves to formally hand over the responsibility of operating and maintaining the above systems to your designated team. We trust that the training provided equips your staff with the necessary knowledge to handle these systems effectively.

**Acknowledgment of Handover:**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on behalf of GSK Pakistan, hereby acknowledge the completion of the thermostat training session and the handover of responsibilities for the systems listed above.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
**Designation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_